

14th Annual Marin City Labor Day Blues, Jazz & Soul Party in the Park Monday, September 5, 2011 - 12 p.m. to 6 p.m.

271 Drake Avenue, Marin City, Marin City, CA 94965

Sponsored by Performing Stars of Marin and Marin Housing Authority

Office: (415) 332-8316 • Fax: (415) 332-2099

Email: performingstars@sbcglobal.net



EXPERIENCE THE EVOLUTION OF A TRUE COMMUNITY CELEBRATION

Welcome to the 14th Annual Blues & Soul Party in the Park, held every Labor Day in Marin City and free to the general public. This a traditional affair conceived by various individuals whose common goal is to preserve the “History of the Roots of Blues and Soul Music, in addition to supporting music education for youth in Marin County.”

This venue features a fabulous lineup of dedicated professional musicians performing before a live audience reflecting the multi-cultural and social economic diversity who resides in Northern California.

This event reunites past and present residents, provides vendors to sell their ethnic foods, arts and crafts, and distribute their civic information. In addition, local community residents are recognized for their contributions to the Marin City community.

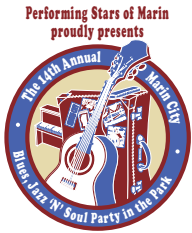
This year, we plan to sponsor a new supervised area focused on youth, entitled “Let The Children Play - Kids Zone”.

Seating is first come, first serve in an open area, where attendees can bring their blankets or low back chairs in a comfortable, relaxed and safe atmosphere. Special seating will be provided for the disabled and seniors over the age of 60.

We are sincerely appreciative and grateful for the contributions from our loyal and dedicated supporters, which includes funding sources, businesses, organizations and volunteers who truly believe in “Keeping the History of the Roots of The Blues and Soul Alive in Marin County.”



Felecia Gaston, Producer



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VENDOR AGREEMENT

Vendors shall submit the required booth fee with a completed application. (See Vendor/booth Application for actual fees.) Each booth space is 10 x 10 feet. You can provide your own creative setup, including your tables, tent, umbrella, awning, etc.

Other items/equipment—such as trailers, vans, pickup trucks, or large cooking barbecue pits—will be an additional cost (depending on the actual measurements).

FEE Payments and application can be mailed or hand delivered to Performing Stars of Marin, 271 Drake Avenue, Marin City, CA 94965, 415 332-8316 or email to performingstars@sbcglobal.net. Make check or money order payable to Performing Stars/Labor Day 2011

TABLE RENTALS If you need to rent a table, there will be an additional cost (see Vendor/Booth Application). Table(s) must be reserved and paid for with your application submission. The deadline to reserve tables is Wednesday, August 31, 2011 by 5:00 p.m.

There will be no available tables on the day of the event unless you have pre-paid for one.

REFUNDS Your booth fee is NON-REFUNDABLE unless cancellation is received before 5:00 p.m. on Wednesday, August 31, 2011.

LOAD-IN **Set up times starts at 6 a.m. Please Note: Each vendor will be assigned a designated spot. There will not be a “first come-first serve basis”.**

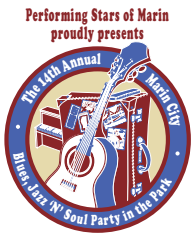
Our event is located in a residential area with a nearby park. Therefore, we are requesting all vendors to unload all items immediately. You must be completely set up between 10:00 a.m. and 11:00 a.m., then find a parking space nearby.

A parking attendant will be available to direct you to appropriate parking for your vehicle. You will not be able to park your vehicle in the restricted area of the 100-200 block of Drake Avenue.

Find a parking space nearby on the streets. Please do not park in the Gateway Shopping Center.

Vendors will not be permitted to transfer, sublet booth, or sell items other than those approved by the Labor Day Committee. Performing Stars will have a Booth Inspector who will ensure compliance with all rules. Vendors not in compliance will be subject to removal from the event and forfeiture of fees.

All business or other activity for which the vendors have rented space must be within the designated booth space only! No distribution, canvassing, flyers, or vending of any kind may be conducted by strolling through the event grounds.



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SIGNAGE Vendors must provide signs for their space. Lettering must be a minimum 3 inches high and each letter must be 2 inches wide. Vendors must post prices in a legible manner and in a visible space inside the booth only.

FOOD All food items must be stored inside the allotted space, covered and off the ground.

HANDLING & SANITATION There is no running water on the grounds. Please provide appropriate cleaning materials as well as hand-washing setup (hand sanitizers or hand wipes are acceptable).

COOKING EQUIPMENT There are no electrical outlets, generators, power hookups, extension cords or electrical pig tails. You must provide your own equipment and supplies.

All food vendors using heat/and or open flames must provide fireproof containers for discarding ashes; one visibly mounted fire extinguisher rated "A" or "B".

If using charcoal, vendor is completely responsible for removal and disposal of charcoal away from the site.

All interior cooking equipment shall be of an approved type and open flame cooking shall be a minimum of 18 inches from booth back/side drop materials.

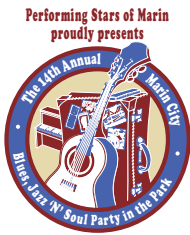
Camping type stoves may be used only with approved fuel under the following conditions:

- a) Do not add liquid fuel to stoves in booth.
- b) Maximum of two gallons of fuel capacity for each appliance is allowed with no additional fuel storage inside of booth.
- c) Do not use kerosene or gasoline.

Butane or Propane equipment shall conform to the following:

- a) Cooking appliances must have an on-off valve and located far enough away to be safely shut off in case of fire.
- b) Shut off valves must be provided at each fuel source.
- c) Hoses must be of type approved for use with the equipment and fuel type.
- d) Tank must be protected from damage and secured in an upright position.
- e) No storage of extra butane or propane tanks is allowed in the booth.
- f) Tanks not in use must be turned OFF.
- g) Maximum quantity for use inside booths is ten gallons.

Decorative materials must be inherently fire resistive, or must be treated with a fire retardant paint or spray.



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Flooring material used within a cooking booth and under cooking equipment shall be noncombustible or fire-retardant treated. EXCEPTION: 3/8" plywood or similar material.

PLEASE NOTE: A flame test may be required for non-certified flame retardant or treated materials. A field flame test will require a sample of material measuring 2 inches by 12 inches.

Each cooking booth shall have at least one exit way, minimum 3 feet wide by 6/8" high (booth frame shall not obstruct exit path).

Cooking booths shall have a minimum clearance of 10 feet on at least two sides with clearance of at least 20 feet from any vendor booth or building.

A 10-foot wide separation shall be provided for every 10 connected cooking booths.

Any vendor with heat or open flames must leave a \$50 refundable deposit to ensure appropriate cleanup (to be approved by the Performing Stars Booth Inspector).

WASTE

Each vendor is required to bring their own garbage can and plastic bags for removal of trash.

MANAGEMENT

At the end of the event, the Performing Stars Booth Inspector will check off your area to make sure there are no extra items left behind.

The Marin Housing Authority will provide a dump truck. Performing Stars will oversee the cleanup crew throughout the event for transporting garbage and waste.

All boxes must be flattened before disposal in dumpsters.

Please be sure to use the proper disposal containers.

Food vendors are responsible for transporting grease and gray water to their designated containers.

SHUT DOWN TIME

THE MARIN COUNTY SHERIFF'S DEPARTMENT IS MANDATING THAT ALL VENDORS ARE TO START SHUTTING DOWN THEIR AREAS AT 5:30 P.M.- 6:00 P.M. THERE IS TO BE NO SELLING OF ANY ITEMS STRICTLY AT 6 P.M. ALL AREAS HAVE TO BE CLEANED UP STARTING AT 6 P.M. THIS WILL BE STRICTLY ENFORCED.

NO SALE OF ALCOHOLIC BEVERAGES!!

The sale of alcoholic beverages of any kind is strictly prohibited. Any failure to comply with these beverage rules will result in forfeiture of paid fees and expulsion from the event.



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VENDOR / BOOTH APPLICATION 2011

Vendor Name: _____

Contact Person(s): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____ Fax: _____

Email: _____ Website: _____

* Please note: Any vendors with additional items: trailers, vans, large barbecue pits, pickup trucks, will be charged an additional fee depending on the size and will be determined when the application is received.

FEES:	Marin City residents			
	Food	\$100	Merchandise	\$60
			Information	\$40
	Non Residents			
	Food Booth	\$200	Merchandise	\$100
			Information Booths	\$50
	Business Corporation			
	Booths	\$500		

TABLE RENTALS: Any additional tables must be reserved and paid for in advance with your application. The deadline is Wednesday, August 31, 2011. There will be no additional tables on the day of the event.

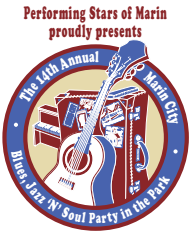
6 ft. table	\$12	8 ft. table.....	\$15
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EQUIPMENT:	Source:	Yes	No	How many?
Generators:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electric Cookers:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Propane Tanks:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Charcoal:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BBQ Pits:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

LIST: All Food Items to be sold: _____

All arts/crafts/merchandise/information: _____

Please return completed applications back to Performing Stars of Marin, 271 Drake Avenue, Marin City, CA 94965



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Blues & Soul Party in the Park 2011 Vendor Agreement:

The vendor hereby indemnifies Performing Stars of Marin, its agents, employees and officers, against and agrees to defend and hold harmless from any and all liability, loss, expense, damage, claims, and causes of action arising out of or resulting from or in connection with the Vendor's work or activities.

By signing this form, I have read and agree to abide by all terms of participation.

Name (Please Print) _____

Date _____

Signature _____

Performing Stars Representative _____

(Signature)

ACKNOWLEDGEMENT OF TERMS

I hereby warrant and confirm the above information, is, to the best of my knowledge, true and correct, and further certify that I have read all of the information provided in this application and agree with the TERMS AND CONDITIONS provided. In order to comply with the County of Marin permits, including the Marin County Fire and Sheriff's Department rules and regulations, these terms must be enforced.

Performing Stars Staff Approval:

Vendor: _____

Amount Paid: _____ Date Paid _____

Check # _____ Money Order / Cashier Check Cash _____

Reviewed by:

Labor Day Committee _____ (initial)

Signatures:

(Vendor)

(Performing Stars Representative)